

# DENHAM PARISH COUNCIL MEETING

Chairman: Councillor Tania Farrow

Email: [denhamparishclerk@gmail.com](mailto:denhamparishclerk@gmail.com)

**All Parish Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on Tuesday 27<sup>th</sup> September 2022 at 7.30pm in St John the Baptist Church, Denham to consider the items set out below.**

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

If you are unable to attend but wish to make a comment only please contact the Parish Clerk before 3pm on the day of the meeting

## AGENDA

Item	Description
1	<b>Apologies for absence:</b> <ul style="list-style-type: none"><li>a. Councillors to receive any apologies for absence.</li><li>b. Councillors to vote on acceptance to accept apologies for absence.</li></ul>
2	<b>Declarations of Interest and Dispensation considerations:</b> <ul style="list-style-type: none"><li>a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest.</li><li>b. To receive and consider any requests for dispensations.</li></ul>
3	<b>Minutes of previous meeting:</b> Councillors to agree the minutes of the Parish Council meeting held on 26 <sup>th</sup> July 2022 as a true record of the business conducted.
4	<b>Public Forum:</b> <b>(this section at the Chairman's discretion may last up to 15 minutes):</b> <ul style="list-style-type: none"><li>a. To receive reports from the District and County Councillor.</li><li>b. To receive comments or questions on matters of interest from members of the public.</li></ul>
5	<b>Planning:</b> <ul style="list-style-type: none"><li>a. To consider any current or new planning applications – DC/22/03923 – Land at Chestnut Tree Farm, Denham Rd, Hoxne – Application without compliance of conditions. Outside parish boundary no comment made. <b>Nothing further received at time of posting agenda.</b></li><li>b. Other Planning Matters</li></ul>

	<ul style="list-style-type: none"> <li>I. Denham Mill – Planning contravention notice – For information.</li> <li>II. Council to consider requesting traffic survey to numbers of HGV's impacting Denham.</li> </ul>
6	<p><b>Finance:</b></p> <ul style="list-style-type: none"> <li>a. Councillors to approve the finance report for the period ended 31<sup>st</sup> August 2022 including: <ul style="list-style-type: none"> <li>I. Bank reconciliations</li> <li>II. Budget to actual payments and receipts</li> </ul> </li> <li>b. Councillors to note receipts since the last meeting.</li> <li>c. Councillors to approve payments.</li> <li>d. Councillors to consider requirements for 2023/24 budget.</li> </ul>
7	<p><b>Governance:</b></p> <ul style="list-style-type: none"> <li>a. Councillors to review and approve the Data Protection Policy as presented.</li> <li>b. To consider issues raised by the SALC Internal Audit Report for 2021/22 – Clerks report as submitted.</li> <li>c. Councillors to consider and decide on poster options for recruitment as submitted.</li> </ul>
8	<b>Denham Community Council:</b> To receive an update and consider any action required.
9	<p><b>Correspondence:</b> To receive and consider any comments/actions to correspondence received which is not already covered within the agenda.</p> <ul style="list-style-type: none"> <li>a. SAAA 2022 Opt-out of external audit – For information</li> <li>b. MSDC Town &amp; Parish Update. Previously circulated – For information.</li> </ul>
10	Any other matters for information, to be noted, or for inclusion on a future agenda.
11	To note the date of the next Parish Council meeting being 22 <sup>nd</sup> November 2022 .
12	To close the meeting.

*W Alcock*

Wendy Alcock – Parish Clerk

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Tania Farrow: Chairman to Denham Parish Council

Dated this 18<sup>th</sup> day of July 2022