

DENHAM PARISH COUNCIL MEETING

Chairman: Councillor Duncan McGregor

Email: denhamparishclerk@gmail.com

All Parish Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on Tuesday 18th July 2023 at 7.30pm in St John the Baptist Church, Denham to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

AGENDA

Item	Description
1	Apologies for absence: <ul style="list-style-type: none">a. Councillors to receive any apologies for absence.b. Councillors to vote on acceptance to accept apologies for absence.
2	Declarations of Interest and Dispensation considerations: <ul style="list-style-type: none">a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest.b. To receive and consider any requests for dispensations.
3	Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on 23 rd May 2023 as a true record of the business conducted.
4	Public Forum: (this section at the Chairman's discretion may last up to 15 minutes): <ul style="list-style-type: none">a. To receive reports from the District and County Councillor.b. To receive comments or questions on matters of interest from members of the public.
5	Consider any nominations for co-option
6	Planning: <ul style="list-style-type: none">a. To consider any current or new planning applications – none received at time of posting agenda.b. Notification of Withdrawn Application - DC/22/03923 - Land At Chestnut Tree Farm, Denham Road, Hoxne, Suffolk

7	Finance: <ul style="list-style-type: none"> a. Councillors to approve the finance report for the period ended 30th June 2023 including: <ul style="list-style-type: none"> I. Bank reconciliations II. Budget to actual payments and receipts b. Councillors to note receipts since the last meeting. c. Councillors to approve payments.
8	Governance: <ul style="list-style-type: none"> a. Councillors to review and approve the Financial Regulations 2023 b. Councillors to review and approve the Standing Orders 2023 c. Clerk's report on internal auditors recommendations from 2022/23 audit <p>To consider and approve the following policies.</p> <ul style="list-style-type: none"> I. Policy and Procedure for Handling Requests for Information II. Data Subject Access Request Policy III. Information and Security Incident Policy
9	Denham Community Council: To receive an update and consider any action required. <ul style="list-style-type: none"> a. Co-option of Tania Farrow to act on behalf of the Parish Council for the village hall project.
10	Correspondence: To receive and consider any comments/actions to correspondence received which is not already covered within the agenda. <ul style="list-style-type: none"> a. 20 is plenty campaign – for information b. D-Day 80 – 6th June – for consideration c. Digital Champion Volunteer – for consider
10	Any other matters for information, to be noted, or for inclusion on a future agenda.
11	To note the date of the next Parish Council meeting being 26th September 2023 .
12	To close the meeting.