

DENHAM PARISH COUNCIL MEETING

Chairman: Councillor Duncan Mc Gregor

Email: clerk@denhamparishcouncil.org

All Parish Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on 23rd January 2024 at 7.30pm in St John the Baptist Church, Denham to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

If you are unable to attend but wish to make a comment only please contact the Parish Clerk before 3pm on the day of the meeting

AGENDA

Item	Description
1	Apologies for absence: <ul style="list-style-type: none">a. Councillors to receive any apologies for absence.b. Councillors to vote on acceptance to accept apologies for absence.
2	Declarations of Interest and Dispensation considerations: <ul style="list-style-type: none">a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest.b. To receive and consider any requests for dispensations.
3	Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on 26 th November 2023 as a true record of the business conducted.
4	Public Forum: (this section at the Chairman's discretion may last up to 15 minutes): <ul style="list-style-type: none">a. To receive reports from the District and County Councillor.b. To receive comments or questions on matters of interest from members of the public.
5	Planning a)Planning Applications for consideration: DC-23-04487 – Manor Farmhouse, Hoxne Road, Denham – Replace fencing. Not considered response date outside of meeting schedule. b)Planning Decisions: None received at time of drafting agenda.

6	<p>Finance:</p> <ul style="list-style-type: none"> a. Councillors to approve the finance report for the period ended 31st December 2023 including: <ul style="list-style-type: none"> I. Bank reconciliations II. Budget to actual payments and receipts b. Councillors to note receipts since the last meeting. c. Councillors to approve payments. d. Councillors to consider the draft Budget for 2024/25 and make a decision on the precept for the next financial year. e. Council to make a decision on the earmarked reserve for The Mill for £1000.
7	<p>Governance:</p> <ul style="list-style-type: none"> a) To agree to appoint Suffolk Association of Local Councils (SALC) as the internal auditor for the 2024 year end. b) To agree issuing the Internal Auditors letter of appointment c) To agree the insurance renewal for 2024/25
8	<p>Denham Village Hall: To receive an update and consider any action required.</p> <p>Consider the required management agreement/Trust Deed with the DCC to run the Village Hall to be in place as soon as possible after completion of works.</p>
9	<p>Correspondence: To receive and consider any comments/actions to correspondence received which is not already covered within the agenda.</p> <ul style="list-style-type: none"> a. Ratification of representative on the group to consider the expansion of the Cranswick Factory. b. Notice of adoption of the BMSDC Local Plan – for information. c. Hoxne Post Office and Shop project – Council to consider and offer support. d. Precept survey for Suffolk Constabulary e. BMSDC Call for sites for 2024/25
10	Any other matters for information, to be noted, or for inclusion on a future agenda.
11	To note the date of the next Parish Council meeting being 28 th March 2023 .
12	To close the meeting.